**Purchase Travel Insurance – CISI**

Per Virginia Tech’s Global Travel Policy all program participants must be enrolled in the [university’s mandatory travel medical insurance plan](http://www.policies.vt.edu/1070.pdf).

CISI is a leading provider in travel emergency and evacuation situations, which offers affordable coverage that can be purchased in small increments (one week/two week/three weeks/monthly). You can self-enroll online by following the instructions below

**To enroll:**

* Go to the [CISI self-enrollment page](https://www.mycisi.com/CISIPortalWeb/Default.aspx)
* Enter **VTH-SE**for Sponsor Code
* Under Personal Data, you may enter the Program Name, but you do not need to enter a Participant ID.
* Be prepared to pay for the insurance with a credit card. CISI costs approximately $33/month, regardless of your age or destination.
* Once your payment has processed, you will be able to save as a pdf, print, or email your insurance information and ID card. (You can also login to the online system at any time to retrieve this information.)
* If you are traveling on university business not related to study abroad (i.e., for a professional conference, board meeting, research, etc.), you may purchase CISI through Virginia Tech’s “Other” plan. Please visit <https://risk.controller.vt.edu/vi/international.html> for more information.
* Upload the confirmation of CISI purchase to the travel registry

The participants should also keep with them the following emergency contact numbers in the case that they do need to seek medical care while abroad.  We generally provide emergency cards but won’t have the time to do that in this case.

**For Medical or Security Assistance 24/7**

AXA Assistance (Insurance Company):

Outside the US (call collect): 001-312-935-1703

Within the US (toll free): 855-327-1411

Email: Medassist-usa@axa-assistance.us

(VT Policy #: 15GLM N04983798)

If further assistance is needed after calling AXA Assistance:

Virginia Tech Police: 001-540-231-6411

Allie Oberoi: 001-540-750-5747, aoberoi@vt.edu